



# Gravitazz Institute

For disaster reduction and emergency management

## Training Outline:

### *Strategic Disaster Risk Planning and Management*

The increasing impacts of disasters highlight the need to address them in accordance with a more strategic and focused approach. The opportunity and challenge now resides in bringing together the wealth of practical disaster response experience and knowledge in disasters in a holistic and integrated manner. Strategic disaster risk planning and management makes it possible to manage the entire life cycle of a potential crisis. Strategic planning establishes priorities, identifies expected levels of performance and capability requirements, provides standards for assessing capabilities, and helps stakeholders learn and understand their roles better.

**Target Audience:** This training is meant for practitioners, decision and policy makers working in the development/environment/climate change adaptation sectors and specifically those in disaster risk management, volunteers and staff working with organizations tasked with disaster risk prevention. This includes individuals working with government institutions, NGOs the UN, intergovernmental bodies and the private sector. Students and young professionals who would like to increase their knowledge in the field are also welcome.

**Duration:** 3 days

**Language:** English

**PLEASE NOTE:**

*This course can be customized for your institution upon request.*

## About this Course

The purpose of the course is to provide comprehensive disaster risk management process knowledge and skills to enhance the capabilities of oversight, facilitation and coordination for managers who have key disaster risk management responsibilities. It is designed to enable professionals working in disaster risk management, development and in donor agencies to effectively integrate disaster risk management into their development programs and policies. Participants will be encouraged to develop key strategies and adopt proactive attitudes through participation in interactive lectures and reflection on a range of key issues raised during discussions and practical activities. This course will focus on empowering participants with both disaster risk management skills and management skills in general. Participants will get an insight into assessing risks, preventing risks and managing disasters. The courses will focus on the nuances of the 4 phases of disaster risk management (disaster prevention, preparedness, response and recovery), risk assessment, research methods, business continuity management, management of disasters and disaster theories.

## Expected Outcomes

Participants will be taught to understand disasters and its management from a scientific point of view and the use of technology in the predictions and reactions associated with disasters. Strategic Disaster Risk Planning and Management strives to assist in the design of a strategy by interpreting the disaster risk management needs, placing them in line with the strengths, core purpose and competence of an organization and its workforce.

## Proposed Content

**NOTE:** *This content is subject to change and can be customized for your institution upon request.*

### Session 1: Introduction to strategic planning and DRM

- Purpose and concepts of strategic planning
- Concepts of DRM-DRR
- DRM-DRR strategic frameworks

### Session 2: Planning Procedures

- Establishment of the planning team and environment
- Situation and baseline analysis
- Stakeholder mapping
- Scheduling time frames
- Defining roles and responsibilities

### Session 3: Components and phases of disaster planning

- Disaster prevention and mitigation
- Disaster preparedness
- Disaster response
- Disaster recovery and rehabilitation

**Session 4: Business Continuity Management**

- Elaborating business continuity plans

**Session 5: Resource Mobilization**

- Situation and gap analysis
- Inventory of resources
- Resource mobilization strategy

**Session 6: Monitoring, Evaluation and Plan review**

- The differences between monitoring and evaluation
- Results-Based Management
- Development of indicators and benchmarks
- Key performance indicators
- Plan review and updates

**Training fee**

The **course fee of \$800 per participant** covers the course tuition, training materials, two break refreshments, lunch, and study visits. A **discount of \$150** will be applied should an organization decide to cover venue and catering costs for the 3 days of the trainings.

All participants will additionally cater for their travel expenses, accommodation, visa application, insurance, and other personal expenses. Accommodation and shuttle services can be arranged upon request. Gravitazz will also provide invitation letters for the trainings should it be necessary.

**Payment Information**

Payment should be transferred to Gravitazz Institute bank account (See details below) 15 days before commencement of training. Please send proof of payment to [info@gravitazzcontinental.com](mailto:info@gravitazzcontinental.com)

**Account Holder:** GRAVITAZZ CONSULTING PTY LTD

**Bank:** FIRST NATIONAL BANK (FNB)

**Account Number:** 62598532862

**Branch Name:** GREENSTONE

**Branch Code:** 201510

\* **Swift Code** (for international payments): FIRNZAJJ